



Moorpark SLO Committee Minutes

Tuesday, October 13, 2020, 1:00-2:30pm via Zoom

Mission Statement

With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.

SLO Committee Charter

The Student Learning Outcomes Committee promotes campus-wide understanding and integration of Student Learning Outcomes, facilitating campus dialogue to enhance institutional effectiveness and the continuous improvement of student learning. The specific tasks of this committee are:

- Refine the plan and timeline for the ongoing development and assessment of Course and Program Outcomes, General Education Student Learning Outcomes, Student Service Outcomes, and Institutional Student Learning Outcomes as needed
- Guide the college through the continual process of developing, implementing, assessing, and evaluating outcomes
- Monitor and evaluate the process of assessing all outcomes for courses, programs, and services; and
- Document all outcomes, processes and results for accreditation

POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	POSITION	NAME	PRESENT
Co-chair	Danielle Vieira	X	Child Development/Education	Shannon Coulter		Student Health Center	Sharon Manakas	
Co-chair	Oleg Bepalov	X	Fine and Performing Arts	John Loprieno	X	Visual And Media Arts	Erika Lizée	X
Academic Senate President	Erik Reese		Counseling	Trevor Hess	X	Library	Jackie Kinsey	X
Dean	Matt Calfin		EATM	Brenda Woodhouse		EOPS	VACANT	
SLO Coordinator	Rachel Beetz	X	English/ ESL	Ryan Kenedy/ Sydney Sims	RK	Media Arts & Comm Studies	Jamie Whittington Studer	X
ACCESS	Sile Bassi	X	Health Sciences	Olga Myshina	X	Classified Member	Raul Torres Ambriz	X
Athletics/ Health Education/Kinesiology	Brock Cushman		Life Sciences	VACANT				
Behavioral Sciences	VACANT (Julie Campbell)		Mathematics	Laurel Drane	X			
Business/Accounting/CIS/CSNE	Ruth Bennington	X	Physics/Astronomy/Engineering/Comp Sci	Loay Alnaji				
Chemistry/Earth Sciences	Rob Keil		Social Sciences	Christian Beam				

Agenda Item	Notes
1. Call to Order, Public Comments	Ruth Bennington thanked Rachel Beetz for her great training session a few weeks ago that answered many of her questions. Dani Vieira mentioned that some campus colleagues have been impacted by the California fires and her thoughts go out to those affected.
Approval of September 8, 2020 Minutes	Ruth Bennington motioned to approve and John Loprieno seconded. Motion was approved unanimously.

<p>2. SLO Coordinator Report</p>	<p>Rachel updated language for Accounting, Hospitality, and Environmental Science. Any other updates can be emailed. Additional faculty roles have been assigned in eLumen. Deans were given access as “Division Coordinator” and Department Chairs as “Department Coordinator”. Department Chairs are now able to view SLOs to all the classes in their area. Let Rachel know if access to a specific discipline is needed.</p> <p>Rachel was trained by eLumen on how to pull reports. If you need help to pull a report, please reach out to Rachel.</p> <p>One of the First Friday SLO Workshops was held on 10/2/20 and was well attended. Two concerns were expressed:</p> <ol style="list-style-type: none"> 1. Asking PT faculty to enter data every semester. Suggested FT people to enter on their behalf. <ol style="list-style-type: none"> a. Cannot have FT faculty enter on someone else’s behalf due to privacy. 2. What will canvas integration look like. <ol style="list-style-type: none"> a. Rachel shared a video of what Canvas integration will look like. <ol style="list-style-type: none"> i. eLumen rubric can be pushed to Canvas but not back to eLumen. Faculty will have to attach it to a specific assignment in Canvas. b. Would still need to click boxes in SLO assessment in eLumen. <p>Next session is on November 6, 2020 at 10am. Rachel will send out an email with a link.</p> <p>New plan to assess every SLO every semester can be a concern. Rachel recommended to have fewer CLOs in each course. When SLOs started on campus, it was decided to have 10-15 CLOs but that has not been industry standard. SLOs can be changed in eLumen by Rachel and in Courseleaf by faculty. Scarlet Relle showed Rachel how to change in a way that will not flag Curriculum.</p> <p>Rachel started to write a faculty handbook with resources from ACCJC Standards and the Curriculum Reference Guide found on the curriculum website. Handbook is still in process but there will be three sections: what are student learning outcomes, training in eLumen, and reviewing and reporting.</p>
<p>3. eLumen Update – Rachel and Oleg</p>	<p>Questions:</p> <p>Olga Myshina asked if the role designated to Department Chair is to view, not enter, data and which students will be listed to be assessed. Rachel confirmed faculty input data at student level and Chairs pull reports, review SLO language, and can view who has not completed their assessment. Students who received a grade or W will be included but not those who were dropped. Oleg Bepalov will follow up and email Olga personally.</p> <p>Dani asked when will the information for fall 2020 be pushed out and is it expected for faculty to put in data before the semester ends? Oleg said it will probably be prior to the end of the semester to make sure late start course are included in the upload to eLumen.</p> <p>Ruth has already assessed five of her classes and asked if it can be entered earlier. Oleg said she may have to wait until mid-November this semester. Rachel said it is a tedious process to upload and we are still waiting for faculty to confirm accuracy of SLOs. Oleg said they will be mindful next semester and try to upload after census or multiple times throughout a semester.</p> <p>Dani has heard some pushback from faculty on entering assessment; John also heard the same concern. Oleg’s response is it seems like a lot of work but it should only take 5-10 minutes. Dani thinks it needs to be stressed that the need for disaggregated data is a compliance issue coming from ACCJC.</p>

	<p>Ruth asked if the Canvas integration and rubric must be used. Rachel thinks you can opt in to use the Canvas integration or go straight to eLumen. Rachel will check if the opting out is on a per semester basis but will ask eLumen when they start the setup.</p> <p>Oleg said he is happy to meet with faculty one on one to walk them through the eLumen assessment process.</p>
4. Matching SLOs in eLumen and Courseleaf/coordination with the curriculum committee	<p>Scarlet shared an idea where Rachel can sit on tech review to advise on language and to see changes they make then make the changes in eLumen. She will go on Thursday to pilot tech review and see if it will be helpful. Instead of meeting with every department individually, her time will be spent on Tech Review and she will notify disciplines when their review is coming up. Meetings with the SLO Coordinator would be optional.</p> <p>Dani's concern is that tech review might turn into SLO review. Rachel said she and Scarlet discussed that her role will be checking if the systems match and not evaluating the effectiveness or quality of the SLOs.</p> <p>There isn't a set process yet when changing SLOs so they match in eLumen and Courseleaf but requests should go to Rachel. ACCJC can randomly cross check eLumen, Courseleaf and on syllabi to make sure they match and are meeting the standard.</p> <p>John suggested there should be a short video on how Department Chairs can make changes without sending to curriculum. Rachel will add that to her video list.</p>
5. Goals for 2020-2021	<p>Dani pulled from the 2019-20 goals but they can be revised.</p> <ol style="list-style-type: none"> 1. Assist in the implementation of eLumen for SLO assessment 2. Discussion SLO integration into curriculum development 3. Continue discussion of SLOs in the Guided Pathway Model 4. Continue discussions on Program Level Outcomes (PLOs) 5. Support ongoing development of Course Level Outcomes (CLOs) and Service Learning Outcomes (ongoing) <p>A bullet point was added to goal #5: Promote a culture of equity and social justice in SO creation and assessment via analysis of disaggregated data in eLumen. Disaggregated data can be used to address any equity gaps. This is first look and will not be voted on today. Dani will take today's revision and any other feedback to create a document to review and discuss at the next meeting.</p>
6. Other Items of interest	
Announcements	
Adjournment	Future Meetings
Adjournment – 2:15 PM	<p>Fall 2020: September 8, October 13, November 10, December 8</p> <p>Spring 2021: January 12, February 9, March 9, April 13, May 11</p>